

DAV PUBLIC SCHOOLS, ODISHA ZONE-II

Sample Question Paper

Class: X Session: 2021-22

Information Technology (Code 402)

(Theory: Term-1)

SET-1

Maximum Marks: 25

Time Allowed: 1 hour

1. Constructing effective sentences and paragraphs, keeping unity, coherence and the emphasis of the message in mind helps in:
 - i. Clarity of message
 - ii. Compactness of message
 - iii. Courtesy of message
2. Assertion: In professional success of writing a good sentence must maintain the solid structure.
Reason: The solid structure always includes introduction and conclusion.
 - a. Both A and R are true and R is the correct explanation of A.
 - b. Both A and R are true but R is NOT the correct explanation of A.
 - c. A is true but R is false
 - d. A is false but R is true
3. General Feeling of Self Awareness enhances your:
 - i. Self Confidence
 - ii. Self-monitoring
 - iii. Self-regulation
4. Assertion: It is the self-regulation to direct your thoughts, feeling and action to attain your goal.
Reason: You are self-motivated.
 - a. Both A and R are true and R is the correct explanation of A.
 - b. Both A and R are true but R is NOT the correct explanation of A.
 - c. A is true but R is false
 - d. A is false but R is true
5. You can move a folder by using:
 - i. Copy and Paste
 - ii. Cut and Paste
 - iii. Copy and Cut
6. Where is the styles deck available in the writer interface?
 - i. Status bar
 - ii. Side bar
 - iii. Menu bar
7. What is the deck known as from the side bar where the style can be selected?
 - i. Styles
 - ii. Properties
 - iii. Page
8. Assertion: Ctrl+F10 is the shortcut applies for non-printing characters.
Reason: Non-printing characters are just space, tab stops and alignments, not displayed in the document area.
 - a. Both A and R are true and R is the correct explanation of A.
 - b. Both A and R are true but R is NOT the correct explanation of A.
 - c. A is true but R is false
 - d. A is false but R is true
 - e. Both A and R are false
9. Assertion: Like Template Styles in a word processor is a combination of font effects, colors and background.
Reason: Applied when ever needed in to the writer document that lessens the burdens of time.
 - a. Both A and R are true and R is the correct explanation of A.
 - b. Both A and R are true but R is NOT the correct explanation of A.
 - c. A is true but R is false
 - d. A is false but R is trueBoth A and R are false
10. Assume that you are the CEO of a company. For the recruitment of some officials you have called an interview. In the recruitment process it is asked for resume. Now a candidate named Amit wants to go for the same interview, but he has no idea about the creation of a CV. Amit asked his friend to help him. His

friend suggested that the facility is available in the word processor Writer. Taking the help of Template you can create your CV. Now from the above case:

- a. What are the steps to create a template from the template dialogue box?
 - i. File>New>Templates
 - ii. File>Templates>Manage Templates
 - iii. Both of these
 - iv. None of these
- b. Can we create our own document as a Template?
 - i. Yes
 - ii. No
 - iii. May be
 - iv. May not be
- c. What is the name of the default Template category in Writer?
 - i. Documents
 - ii. All Category
 - iii. My Templates
 - iv. My business template
- d. Under Save As Type which extension is used to save your document as a template?
 - i. ODF document template
 - ii. ODF Text document template
 - iii. ODF Template
 - iv. None of these

11. Which of the following tools is capable of producing minimum and maximum possible values for an input?

- i. Goal Seek
- ii. Solver
- iii. Consolidate

12. The Tools > Protect document > Sheet can be used to:

- i. Share the sheet with others
- ii. Hide the sheet
- iii. Protect the sheet

13. Assertion: The Scenario is a tool to test What-If questions based on different scenes or situations.

Reason: All Scenarios are edited and formatted separately but displayed in separate location.

- a. Both A and R are true and R is the correct explanation of A.
- b. Both A and R are true but R is NOT the correct explanation of A.
- c. A is true but R is false
- d. A is false but R is true
- e. Both A and R are false

14. Assertion: Only one argument can be altered in a single Goal Seek.

Reason: You can discover which values will produce the result that you want.

- a. Both A and R are true and R is the correct explanation of A.
- b. Both A and R are true but R is NOT the correct explanation of A.
- c. A is true but R is false
- d. A is false but R is true
- e. Both A and R are false

15. Assertion: Limiting condition is given if you are using Goal seek and Solver.

Reason: As programmer is not satisfied with his own calculation and taking more time.

- a. Both A and R are true and R is the correct explanation of A.
- b. Both A and R are true but R is NOT the correct explanation of A.
- c. A is true but R is false
- d. A is false but R is true
- e. Both A and R are false

16. Assertion: At the time if the changes conflict the Resolve Conflicts dialogue box appears.

Reason: When ever multiple cells are changed by a user.

- a. Both A and R are true and R is the correct explanation of A.
- b. Both A and R are true but R is NOT the correct explanation of A.
- c. A is true but R is false
- d. A is false but R is true
- e. Both A and R are false

17. Let us say you have a company. You want to produce 3000 quantity of pen to be sold in market. You are earning and spending amounts in different heads. You have a fixed cost, selling price and making cost of the item. You want to find out the profit and profit per unit. Your target is to earn a fixed amount of profit or it would be variable. But that may vary on the basis of demand in market. If you fix your profit with a specific amount either your selling price and making cost is increasing or decreasing. Here selling price and making cost must have its limit. From the above case:

- a. Which function is most suitable to find the expected result in profit part?
 i. Goal Seek ii. Solver iii. Scenario iv. Both i & ii
- b. Can we use Subtotal function for the above situation?
 i. Yes ii. No iii. May be iv. May not be
- c. Your quantity is fixed and value may be changed in selling price and making cost.
 i. Yes ii. No iii. May be iv. May not be
- d. What would be the formula for profit?
 i. $=(\text{Selling Price}-\text{Making Cost})*\text{Quantity}-\text{Fixed Cost}$ ii. $=(\text{Selling Price}+\text{Making Cost})*\text{Quantity}$
 iii. $=(\text{Selling Price}*\text{Making Cost})+\text{Quantity}-\text{Fixed Cost}$ iv. None of these

18. In which view of the table can you view the format of the table?

- i. Data view ii. Form View iii. Design View

19. Assertion: Using SQL query it is possible to add a column in to the table.

Reason: ADD command is responsible for it.

- a. Both A and R are true and R is the correct explanation of A.
 b. Both A and R are true but R is NOT the correct explanation of A.
 c. A is true but R is false
 d. A is false but R is true
 e. Both A and R are false
