

M.L KHANNA DAV PUBLIC SCHOOL

SECTOR VI, DWARKA, NEW DELHI-110075

Circ. no MLKDAV/DWK/2020/19482

Date:20.01.2020

Dear Parent

Greetings of the day!

We congratulate you on selection of your ward in the draw-of-lots for admission for Class - Pre School and welcome you to our school.

You are required to complete following admission formalities within 3 days of issue of this circular: (between 9.00 a.m and 11.00 a.m)

- Submission of parent-attested copies of following documents (of your ward):
 - a. Birth certificate (Authorized by Municipal Corporation)
 - b. Aadhar card
 - c. Child Immunization card and Medical fitness certificate
- Submission of self attested copies of following documents (parents):
 - a. Aadhar card and any one of the following→Pan card/Voter id card/Driving license/Passport
 - b. Certificates of highest educational qualifications
 - c. Proof of alumni/sibling (if applicable)
 - d. Residence proof
- Two passport size photographs each of parents and child
- Submission of fee vide demand draft of Rs. 27100/- (Rupees Twenty seven thousand one hundred only) fvg. 'M.L Khanna DAV Public School' payable at New Delhi.

For completion of admission formalities, the parents are also required to bring all original documents for verification. Please ensure that these formalities are completed by 11.00 a.m on 23.01.2020.

Principal